

RENTAL APPLICATION FORM

INSTRUCTIONS:

Please complete all sections on both pages. Please print all information. Mark "N/A" in any blanks that do not apply. Then send to Buttonwood Property Management Inc. Phone: 416-835-7191, email: info@buttonwood.ca

Rental Property	Unit #	Rental Rate	Date Required
PERSONAL INFORMATION			
Applicant's Full Name: <i>First Initial Surname</i>	H Phone #		Email
	M Phone #		
SIN (Optional)	DOB	Date Month Year	Driver's Licence Number
Co-Applicant's Full Name: <i>First Initial Surname</i>	H Phone #		Email
	M Phone #		
SIN (Optional)	DOB	Date Month Year	Driver's Licence Number
Other Residents (Include Children)		Relationship	Age
1.			
2.			
3.			

Do you have any pets? Yes No If so, describe _____

RESIDENTIAL HISTORY			
Current Address <i>Street</i>		City	Postal Code
How long there	Rental amount	Landlord	Landlord Phone #
Reason for leaving			
Previous Address <i>Street</i>		City	Postal Code
How long there	Rental amount	Landlord	Landlord Phone #
Reason for leaving			

EMPLOYMENT HISTORY			
Applicant's Employment History			
Status: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Student <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed <input type="checkbox"/> Other			
Employer	<input type="checkbox"/> Current <input type="checkbox"/> Previous		Length of Employment
Employer's Address			
Supervisor/Caseworker	Phone #	Income	
Co-Applicant's Employment History			
Status: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Student <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed <input type="checkbox"/> Other			
Employer	<input type="checkbox"/> Current <input type="checkbox"/> Previous		Length of Employment
Employer's Address			
Supervisor/Caseworker	Phone #	Income	

FINANCIAL OBLIGATIONS					
Name of Institution		Address		Monthly Payment	Balance
1.					
2.					
BANK INFORMATION					
Account #		Name of Bank		Branch	Address
Savings					
Chequing					
AUTOMOBILES					
Make / Model		Year / Color	License Plate Number		Province
1.					
2.					
PERSONAL REFERENCES					
Name		Address	Telephone	Length of Acquaintance	Occupation
1.					
2.					
EMERGENCY CONTACT INFORMATION					
In Case of Emergency Contact			Relationship	Phone #	
Address					

Occupancy is subject to possession being delivered by the present occupant. **The property is accepted in its present condition "As Is" unless otherwise noted by attachment to this Rental Application.**

Privacy Notice:

Buttonwood Property Management Inc. is committed to protecting your privacy and the personal details you provide us with such as your Social Insurance Number, Bank Account Information, Email Address and the like. You have our assurance that this information will be handled cautiously and sensibly. We do not disclose any non-public, personal information about our current or former landlords or tenants to anyone except as required by law or to comply with a documented inquiry by a government agency or regulator.

I/we know that I/we have the right to verify the information about me/us held by credit reporting agencies, that the landlord and its agents are entitled to rely on such credit reports as being correct, and I/we release any claim I/we may have arising from reliance on that information.

I/we hereby give irrevocable permission to the Landlord or its agents to obtain at any time a consumer/credit report about me/us, to contact previous landlords to obtain information about my/our previous tenancies, to contact agencies that provide landlord information, to contact my references, and to take any other reasonable steps necessary to assess this rental application or for any amendment or renewal of my/our tenancy. I/we provide my/our irrevocable consent to the Landlord or their agents to disclose information from my rental application and information arising from any tenancy between us to any third party for the purpose of contributing information to a database of tenant information to be used in providing consumer/credit reports.

I/We hereby certify the information provided above and on the reverse of this form to be true and complete and that I have not withheld any information relevant to this application. The Applicant understands and consents to the collection, use and disclosure of the above personal information for the primary purpose of assessing the suitability of the Applicant by various means including the ordering of consumer or credit reports and the contacting of any of the above-listed parties. ***I also understand that employment verification, income validation, credit history, prior landlord history and personal references will all be considered when assessing my application for tenancy. It is also agreed that where this application is rejected, the Property Management (Buttonwood Property Management Inc.) and/or Owner shall not be required to give reasons therefore.***

.....
Applicant Signature

.....
Date

.....
Co-Applicant Signature

.....
Date

